Harbour Square Owners, Inc.
500 N Street, SW, Washington, DC 20024
T: 202 554 3314 / F: 202 488 8648
www.harboursquare.coop

November 19, 2021

Ms. Oksana Shemet Shaddock
Unit 316
520 N Street SW
Washington DC 20024

Re: Harbour Square Owners Inc.
Gatehouse Incident

Dear Ms. Shaddock:

Attached please find Incident Report 10840 in which your contractor attempted to have access to the property to work on Sunday, November 14, 2021.

Bridgette Everett, the Gatehouse Attendant, reported you (1) reminded her you pay her salary and (2) suggested she return to school because you were going to ensure she was fired. The manner in which you presented your objections was less than professional and respectful.

Management will discuss this matter with the Board of Directors as this is not the first unpleasant interaction you have had with the Gatehouse or other members of the Harbour Square staff. There is a high probability a hearing will be scheduled and appropriate action taken.

Understanding you wanted to have your contractor work on Sunday, the house rules forbid contractor work on the weekends. We invite you to familiarize yourself with all house rules to avoid the possibility of another unpleasant encounter with any member of the Harbour Square staff.

If you wish to discuss this matter or have other information to share, I invite you to contact me at 202-894-6958; via e-mail to gm@harboursquare.coop; or arrange an in-person meeting at a mutually agreed upon time.

Sincerely,

Judy M. Tyrrell
General Manager

Attachment
cc: Unit File – South 316
Read File



Harbour Square
500 N St., SW
Washington, DC 20024
(202) 554-3314

Incident Report #: 10940

Abuse

Fri 11/19/21 12:06 PM

General Information

Date of Incident :	Sunday, November 14, 2021 3:38 AM	Created by :	Bridgette Everett
Incident Type :	Abuse		Sun 11/14/21 3:52 PM
Location :		Finalized by :	Shari Wilson
Severity :	Minor		Fri 11/19/21 12:05 PM
Status :	Finalized		
Description :	At 3:40 PM A contractor arrived on the property for Mrs. Shaddock, S-316 stating that he was coming to do patch up work and to fix her door(he was not let onto the property). Mrs. Shaddock, then came to the gatehouse fussing why he can not come on the property. Ms. Shaddock, went on to say that she pay for me to work here, and I need to go back to school because she is going to make sure that I am fired. Mrs. Shaddock continued on fussing about the contractor. I've explain to her that I'm not going to argue with you so I opened up the door for her to leave out of the gatehouse		

Involved Persons

Type	Role	Name	Phone	Email	Notes